

The checklist below is designed to ensure that each submitted application is complete.

| <b>Required Application Checklist</b>  |  |
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| Applicant Checklist & Affirmation p.2  | Check Here: <input type="checkbox"/>   |
| Applicant Information and Goals p. 3   | Check Here: <input type="checkbox"/>   |
| School/Community Service,<br>Academic Awards/Achievements,<br>Extracurricular Activities, Employment pp. 4,5 | Check Here: <input type="checkbox"/>   |
| Reflection on Service p.6  | Check Here: <input type="checkbox"/>   |
| School Representative Recommendation p.7.<br>Letter Attached   | Check Here: <input type="checkbox"/><br>Check Here: <input type="checkbox"/> |
| Community Service Organization<br>Representative Recommendation p.8<br><br>Letter Attached                   | Check Here: <input type="checkbox"/><br>Check Here: <input type="checkbox"/> |
| Copy of Current Transcript   | Check Here: <input type="checkbox"/>   |

**Applicant Affirmation**

I, \_\_\_\_\_, a student at \_\_\_\_\_ (print name of high school) affirm that all information submitted in this packet is accurate and truthful. Further, I affirm that I did not use AI (Artificial Intelligence) to generate any portion of my essays and submission.

Date: \_\_\_\_\_

## Applicant Information and Goals

Full Name: \_\_\_\_\_

High School: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell/Phone Number for Text Messages: \_\_\_\_\_

### Educational Goals:

After high school graduation, what are your future goals for education? What higher education or occupational training do you hope to pursue? Please include any school(s) and area(s) of study and why you are interested in this path. *(300 words max)*

Future Goals: Once you complete your education/training, what are your future goals? Why are you interested in this professional path? *(300 words max)*

**School and Community Service, Academic Awards/Achievements,  
Extracurricular Activities, Employment**

Please use this page to list and briefly describe your level of involvement in the following areas throughout your high school career:

**A. School Service:**

(Include the name of the club, description of your participation/contribution and the number of hours per week or total hours)

Freshman

Sophomore

Junior

Senior

**B. Community Service Outside of School:**

(Include the name of the organization, the description of your participation/contribution and the number of hours per week or total hours)

Freshman

Sophomore

Junior

Senior

**C. Academic Awards / Achievements:** List any awards received by school year.

Freshman

Sophomore

Junior

Senior

**D. Extra-Curricular Activities:**

List Athletics and/or School Clubs not previously documented. Provide the name of the activity.

Freshman

Sophomore

Junior

Senior

**E. Employment:** (Example: Summer Landscaping 20 hrs. per week at The Green Thumb, or 10 hrs./week at Truffles from Sept 2023-December 2023)

|           | <u>Employer</u> | <u>Dates</u> | <u>Hours Per Week</u> |
|-----------|-----------------|--------------|-----------------------|
| Freshman  |                 |              |                       |
| Sophomore |                 |              |                       |
| Junior    |                 |              |                       |
| Senior    |                 |              |                       |

**F. Any Additional Information:**

## **Reflection on Service**

*Reflect on your community service. Consider the following: Why you chose the service activities and organizations; Did your service involve the participation of others; What you experienced and learned through your service; Did your service make a difference in the community and how? What service means to you; 1000 Word Max*

## School Representative Letter of Recommendation

*Attention Applicant: This letter may come from an administrator, coach, counselor, or teacher at your high school.*

(Name of Applicant) \_\_\_\_\_

at (Name of High School) \_\_\_\_\_ is applying to be considered for the

2024-2025 Youth Community Service Award presented annually by the Women's Association of Hilton Head Island (WAHHI) to local high school seniors who have provided outstanding service and assistance to their schools and community.

*Please provide a copy of this page to the person from whom you are requesting a letter of recommendation.*

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***ATTENTION:*** Please submit a letter of recommendation on a separate page for the WAHHI Youth Community Service Awards. Provide information indicating why you believe this student a worthy candidate. Keep in mind that the WAHHI Youth Community Service Awards Committee is primarily interested in applicants' service to their school and community including the quantity and quality of service contributed as well as the student's philosophy and drive toward giving to others.

Representative Name: \_\_\_\_\_

Representative Title/Position at the Applicant's School: \_\_\_\_\_

Representative Email: \_\_\_\_\_

**Thank you for helping WAHHI recognize outstanding youth in our community.**

**Letter of Recommendation from a Community Service Organization Representative  
(Non-School Personnel)**

*Attention Applicant: This letter may come from a representative of a community-based service organization; however, it cannot come from a family member.*

(Name of Applicant) \_\_\_\_\_

At (Name of High School) \_\_\_\_\_ is applying to be considered for the 2024-2025 Youth Community Service Award presented annually by the Women's Association of Hilton Head Island (WAHHI) to local high school seniors who have provided outstanding service and assistance to their schools and community.

*Please provide a copy of this page to the person from whom you are requesting a letter of recommendation.*

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**ATTENTION:** *Please submit a letter of recommendation on a separate page for the WAHHI Youth Community Service Awards. Provide information indicating why you believe this student a worthy candidate. Keep in mind that the WAHHI Youth Community Service Awards Committee is primarily interested in applicants' service to their school and community including the quantity and quality of service contributed as well as the student's philosophy and drive toward giving to others.*

Name: \_\_\_\_\_

Title/Position within the Organization: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Thank you for helping WAHHI recognize outstanding youth in our community.**